

**BOROUGH OF CARLISLE
COUNCIL MEETING
August 13, 2026
6:00 PM**

MOMENT OF SILENCE.....Councilor Roos
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Roos

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting, and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

Jason Cohen, Director of Finance-2nd Quarter Financials
Gannett Fleming-Water Treatment Plant PFAS Design

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature, and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Borough Council may approve the combined Workshop and Council Meeting Minutes July 9, 2026.

**B. Approval of Bills and Investment Transactions:
Expenditures as of July 31, 2026**

General Water Fund	\$ 1,376,184
Water Fund	\$ 866,551
Stormwater Fund	\$ 166,117
Sewer Fund	\$ 1,032,065
Solid Waste Fund	\$ 559,033
Capital Project Fund	\$ 1,133,098
Parking Fund	\$ 48,903
K-9 Fund	\$ 2,100
Highway Aid Fund	\$ 98,950

C. Attendance Approvals

1. *Borough Council may approve travel for Monique Doleman-Campbell to attend the PA State Tax Collectors' Association Conference on October 15-18, 2026, in Reading, PA.*

D. HARB-Borough Council may approve a Certificate of Appropriateness for the following:

1. *St. Paul Lutheran Church for 201 West Louthier Street to repair/replace a roof with in-kind materials.*
2. *Eric Storms & Kathleen Calvert for 133-135 South Hanover Street to install two (2) signs and one (1) flag.*
3. *John Paul Checkett for 110 West South Street to replace a wooden privacy fence.*
4. *Kristin & Stephen Bowers for 121 East Pomfret Street to remove paint from brick using Dumond Smart Strip Pro.*
5. *Matt Simon for 57 West Pomfret Street to paint window trim and doors; and install two (2) signs.*

E. Mayor's Report

1. *Borough Council may designate Councilor Rachel James as Voting Delegate, and Councilor Mitch Shiles as Alternate Delegate to the PML 2026 Resolutions Committee and Annual Business Meetings that shall be held during the Pennsylvania Municipal League's 2026 Municipal Leadership Summit from October 7 through October 10, 2026, in Hershey, PA.*

F. Budget & Finance

1. *Borough Council may approve a resolution for the disposition of specific municipal records following the disposition schedule of the PA Historical and Museum Commission and as outlined in the Resolution.*

G. ERCP

1. *Borough Council may accept the resignation of Michael Shanaman as an alternate on the Human Relations Commission effective immediately.*

H. Parks & Recreation

1. *Council may approve the 2026 Fall Recreation Program Fee Resolution.*

I. Public Safety

1. *Borough Council may authorize the closure of W Chapel Avenue, between S. Hanover Street and South Pitt Street and the parking lot behind Borough Hall at 53 W. South Street on Saturday, August 29, 2026, from 8 am – 4:00 p.m., for a community yard sale.*

Approval is contingent upon the receipt of a valid Certificate of Insurance, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

2. *Borough Council may approve a special event request by Downtown Carlisle Association for Benchfield Farms to utilize two parking meters at the corner of South Hanover and West Church Avenue for purposes of "Downtown Horse Drawn Carriage Rides" scheduled for the Holly Jolly Jubilee on December 5, 2026, from 3:00 p.m. to 6:00 p.m. (Continued...)*

Approval shall be contingent upon the receipt of a valid Certificate of Insurance form, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

3. *Borough Council may authorize the Borough Manager to execute a contract with M&D Amusements for the Carlisle 275th Anniversary Celebration Carnival planned for September 11, 2026, through September 13, 2026, on the grounds of Carlisle Fire & Rescue.*

Approval is contingent upon the receipt of a valid Certificate of Insurance form, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event

J. Public Works

1. *Borough Council may authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough's sanitary sewer system from the proposed Mooreland Elementary School expansion.*
2. *Borough Council may authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough's sanitary sewer system from the proposed Letort Lofts.*
3. *Borough Council may ratify the Mayor's execution of a Memorandum of Understanding (MOU) between the Borough of Carlisle and TRC Engineers, Inc. detailing the continuation of their current contract #L00487, with modifications to how invoices are processed for the previously approved Supplement #5.*

K. Sustainable Community and Economic Planning

1. *Borough Council may approve an extension request by McNees Wallace & Nurick LLC, on behalf of Carlisle Auto Industries, and waive all other requirements of the Borough's Subdivision and Land Development Ordinance ("SALDO"), for Final Land Development Plan – Lot 9-13, IAC Land Development. Extension approval shall be until November 6, 2026.*
2. *Borough Council may approve a request for an extension of time for a decision to be rendered regarding the Preliminary/Final Land Development Plan – Wolf & Tiger LLC for the property at 1625 Ritner Highway. Extension approval shall be until October 8, 2026.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council may approve updated guidelines to the Outside Agency Section of the Borough's annual budget process.
2. Borough Council may approve funding the initial capital and operating expenses for the Solid Waste Fund via a loan from the Committed Projects Funds in the Capital Projects Fund to the Solid Waste Fund, as well as the schedule and terms of the repayment to the Capital Projects Fund:

The portion borrowed for initial capital expenses may be paid back over the course of five (5) years, beginning in October 2028, at an interest rate of 5%.

The portion borrowed for initial operating expenses may be paid back over the course of twenty (20) years, beginning in October 2028, with an interest-free period for the first five years, and at an interest rate of 5% thereafter.

B. Public Works

1. Borough Council may approve the PFAS Treatment Alternatives Evaluation, dated May 12, 2026, and the Preliminary Basis of Design Report, dated May 2026; and

Borough Council may enter into an engineering services contract with GFT, Inc., to provide final design and permitting services for PFAS treatment at the Carlisle Water Treatment Plant for an amount not to exceed \$738,000 (Seven Hundred Thirty-Eight Thousand Dollars), subject to the Borough Solicitor's satisfactory review and approval of the contract.

2. Borough Council may approve Change Order No. 1 to extend the 2026 Water Main Replacement Project contract deadline with DSW Services, LLC of Harrisburg, Pennsylvania, from August 14, 2026, to September 30, 2026.
3. Borough Council may approve Change Order No. 2 to include the replacement of 100 feet of deteriorated stormwater pipe in the Water Main Replacement Project contract with DSW Services, LLC of Harrisburg, Pennsylvania, for \$37,500 (Thirty-Seven Thousand Five Hundred Dollars).
4. Borough Council may approve the purchase of five (5) new rear load garbage trucks (three 27-yard units and two 20-yard units) from A&H Equipment for a total amount of \$1,337,590 (One Million Three Hundred Thirty-Seven Thousand Five Hundred Ninety Dollars) through the COSTARS Purchasing Contract #025-E22-458.

5. Borough Council may approve the replacement of eight plug valves and the valve-vault access hatch waterproofing at the Wastewater Treatment Plant by Descco Design & Construction, Inc. of Fleetwood, Pennsylvania for \$141,242 (One Hundred Forty-One Thousand Two Hundred Forty-Two Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS #016-E26-481), subject to the Solicitor's satisfactory review.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

Aug-26 – (All meetings will be held at Borough Hall unless otherwise noted.)

27	Planning Commission	5:30 PM
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Sep-26 – (All meetings will be held at Borough Hall unless otherwise noted.)

2	Borough Council Workshop TBD	TBD
3	Board of Appeals-*pending submissions	5:00 PM
3	Parks & Recreation-Stuart Community Ctr	7:00 PM
3	Zoning Hearing Board	6:00 PM
7	Labor Day-Borough Office Closed	
8	HARB-Historical Architectural Review Board	5:30 PM
10	Borough Council Meeting	6:00 PM
24	Planning Commission	5:30 PM